

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 4TH JANUARY 2010 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Sue Kavanagh
Clerk of the Council

Tel: 01732 844749
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29th December 2009

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 7th DECEMBER 2009**
5. **MATTERS ARISING**
 - (a) Ditton May Day Fete [Page 194, Item 406]
6. **CONFIRMATION & SIGNING OF MINUTES OF EXTRAORDINARY PARISH COUNCIL MEETING HELD 21ST DECEMBER 2009**
7. **MATTERS ARISING**
8. **MINUTES OF COMMITTEE MEETINGS HELD DURING DECEMBER 2009**
 - (a) Finance and Administration Committee, 21st December 2009
9. **CORRESPONDENCE**
 - (a) For Noting



Rural Kent: 'Oast to Coast', Winter 2009 + Encls.

KALC: 'Parish News', Issue 344, 15th December 2009

English Rural Housing Assoc: 'Annual Report 2009

Kent County Council: Community Safety Unit Newsletter, October 2009

Kent Highways: 'My Kent Highways Online'

Campaign to Protect Rural England: 'Threats to Kent' + Encls.

Kenward Trust: 'New Life', Winter 2009

Local Councils: 'Update', December 2009 – Issue 122

Tonbridge & Malling BC: 'Wise-Up, December 2009 – Issue 15

(b) For Decision - Copies herewith

Tonbridge & Malling Borough Cncl: Try Angle Awards Funding 2010

KALC: Learning & Development Survey

10. **FINANCE**

(a) Accounts Received

Multi Sport:	Hire Fees	511.00
Allotment Tenants:	2009/2010 Rents	56.00
EDF Energy:	Wayleave	3.45
Ditton Minors FC:	EDF Reimbursement	3.94
Ditton Bowls Club:	Water Consumption Reimbursement	42.53
Ditton Infants School:	Grounds Maintenance	116.16
Ditton Junior School;	Grounds Maintenance	354.20
Ditton Minors FC:	Line Marking	50.60
Tax Assist:	Gazette Advert	46.00

(b) Accounts For Payment

Salaries:	Gross: £16074.55	Net	12015.34
DPC Imprest A/C:	Reimbursement of December Expenses		1149.00
Kent County Council:	Superannuation - December 2008		TBA

AquAid:	Still Water	20.25	
		vat <u>3.04</u>	23.29
EDF Energy:	Energy & Climate Charge Levy	550.83	
		vat <u>82.62</u>	633.45
Emprise:	Keyholding and Alarm Response	20.83	
		vat <u>3.13</u>	23.96
KAS Welding Supplies:	3 x Disposable Welding Gas Cylinders		43.47
Kent County Council:	A4 Paper & Refuse Sacks	48.49	
		vat <u>7.27</u>	55.76
Nico:	Toner Cartridge	99.65	
		vat <u>14.95</u>	114.60
Parker Merchanting:	1 st Aid Box supplies	54.08	
		<u>8.11</u>	62.19
Popi:	2000 Christmas Gazettes		1315.00
Mr Pullinger:	Playground Locking		25.00
St John Ambulance:	Training for 2 members of staff	516.00	
		vat <u>77.40</u>	593.40
Three Towns Office Equip:	'Received' Date Stamp	15.05	
	White Window envelopes	<u>88.69</u>	
		103.74	
		vat <u>10.23</u>	113.97
United Balloon & Gas:	Delivery Bag Hallowe'en	5.00	
		vat <u>0.75</u>	5.75

Imprest Account – Breakdown of Expenditure during December 2009

Brought forward 1 st December 2009		390.42
Add: PC Reimbursement		2109.58
Peter Eligate – NYE		1500.00
Raffle Prize Reimbursement		<u>222.70</u>
		4222.70
Deduct December Expenses:		
Voucher Charge	3.25	
Repairs to Printer	86.25	
Bar Petty Cash	156.66	
PC Petty Cash	72.88	
Stamps for Annual Mail Drop	90.00	
Rabbit Control	120.00	
Cancelled Wedding Deposit 22.01.10	500.00	
Peter Eligate – Act NYE	1500.00	
Cllr & Staff Get Together	286.96	
Admin Expenses	<u>55.00</u>	
		<u>2871.00</u>

1351.00
1149.00 *
2500.00

* Sum to be drawn on 4th January 2010 to return the balance to £2500.00

(c) Direct Debits - Paid During November 2009

[i] DITTON PARISH COUNCIL ACCOUNT

03.11.2009	WPA Health	608.51
03.11.2009	Sky Business	450.80
04.11.2009	RBS Mentor	357.40
09.11.2009	Nildram	41.91
20.11.2009	S & N UK Ltd	4444.13
20.11.2009	Tonbridge & Malling BC	1200.00
20.11.2009	Red Fuelcards	55.01
20.11.2009	Tonbridge & Malling BC	74.00
23.11.2009	Euphony Comms	12.85
23.11.2009	Waverleys	47.32
27.11.2009	EDF Energy	726.69
30.11.2009	Walkers Snacks	212.88
30.11.2009	NW Business MC	128.73

(f) Christmas Dances - Balance Sheet, if available

(g) Appointment of External Auditor for 2009/10 to 2013/14

11. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

12. REPORT FROM NEIGHBOURHOOD POLICING TEAM/COMMUNITY WARDEN

13. PLANNING, HIGHWAYS & TRANSPORTATION MATTERS

(a) Plans dealt with by Planning Committee Chairman & Clerk during December Recess

TM/09/02977/FL Construction of new four bedroom house
with lower ground Garage/cellar -AMENDMENT
TO DESIGN OF REPLACEMENT DWELLING
APPROVED UNDER TM/03/03610/FL Kiln Barn Farm

RESOLVED NO OBJECTION BUT CONCERN IS EXPRESSED THAT IF TARMAC IS USED FOR THE DRIVEWAY IT MAY BE LIABLE TO FLOODING. IT WOULD BE PREFERABLE TO USE OPEN BLOCK PAVING ON SUCH A LARGE EXPANSE OF DRIVEWAY AS THIS WOULD OFFER BETTER DRAINAGE.

(b) Plans Received for Comment

(c) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3

(d) 'B' Lists

09/48 - 30.11.2009: 09/49 - 7.12.2009

- (e) Agenda, Minutes, Notes etc. of Area 3 Planning Committee
- (f) Notice of Appeal – Erection of 6m high light column with luminaire, 429 -431 London Road
- (g) Notice of Planning Enforcement Investigation, Alleged change of use from residential to a mixed residential/business use – catering company, 56 Primrose Drive - Copy herewith
- (h) Consultation Draft: Community Infrastructure Provision Service Strategies in Kent 2009
- Copy herewith
- (i) Commencement of The Traffic Management (KCC) Permit Scheme: The Traffic Management Permit Scheme (England) Regulations 2007 - Copy herewith

14. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

15. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention.