

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF **A MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 8<sup>th</sup> MARCH 2010 at 7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH  
[clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

[Mrs] Sue Kavanagh  
Clerk of the Council

Telephone: 01732 844749

2<sup>nd</sup> March 2010

### **A G E N D A**

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Ditton Electrical Contracts: Repairs to Oaken Hall Lights	134.00	
	Vat <u>23.45</u>	157.45
Edwardes Bros: Ignitors & Tubes	76.90	
	Vat <u>13.45</u>	90.35
Initial Washroom Solutions:Towel Rental March 2010	66.23	
	Vat <u>11.59</u>	77.82
Kent County Council: Refuse Sacks, Broom & Stationery	99.33	
	Vat <u>17.39</u>	116.72
Kentec Tool Hire: Hire of Scaffold Tower	69.00	
	Vat <u>12.08</u>	81.08
OCS Uk: Sanitary & Nappy Bin Rental	342.12	
February 2010 – January 2011	<u>-28.51</u>	
	313.61	
	Vat <u>64.15</u>	377.76



Secure Engineering:	CCTV Connectors	8.00	
		Vat <u>1.40</u>	9.40
Veolia ES [UK] Ltd:	Trade Waste – January 2010	118.00	
		Vat <u>20.65</u>	138.65

Deposit Refunds

<b>Oaken Hall</b>		<b>Don Carman Hall</b>	
02.02.10	£75.00	05.03.10*	50.00
25.02.10	£50.00		
27.02.10	£91.50		
03.03.10*	£110.00		
06.03.10*	£40.00		

\* Subject to inspection

[b] Bar Accounts for Payment

Connaught Compliance:	Supply & Fit Three Thermostatic Radiator Valves – Kilnbarn Club	99.60	
		Vat <u>17.43</u>	117.03
Emprise Services PLC	February Key Holder Fee	20.83	
		Vat <u>3.65</u>	24.48
Nivek Catering:	Kleanshine Glass Wash	20.00	
		Vat <u>3.50</u>	23.50
Silver Spring Mineral Water:	Soft Drinks	48.49	
		Vat <u>8.48</u>	56.97
The Post Office:	TV Licence 01.04.10 to 31.03.11		142.50
Travis Perkins:	Wood to Repair KB Bench	6.88	
		Vat <u>1.20</u>	8.08

[c] Financial Analysis - Herewith

[i] Funding for Ditton Community Centre Website

[ii] Floor Refurbishment from Repairs/Replacement & Regular Maintenance Budget

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

- [a] Cash Machines/Cash Back Service - Report from Cllr Porter – [Page 251, Item 496(a)]
- [b] Replacement Water Tank - side of stage – Quotations if available – [Page 252, Item 500]
- [c] Kent West Federation of W.I. – Damage to Automatic Doors – Reply if available [Page 252, Item 501]

6. **BAR**

- [a] Kilnbarn Club Takings – Copy herewith
- [b] Community Centre Sign – Response from Heineken
- [c] Bar Matters

[d] Food Preparation

7. **CLEANING & CARETAKING**

[a] Current situation

[b] Cleaning Inspection – if available

8. **HIRERS**

a] Traill School of Dancing – Review of Hire Rate Agreed September 2009

b] Request for Ditton Rate for Fund Raising event – David Rose

9. **ANNUAL CONCESSIONS**

10. **INCREASE IN TRADE REFUSE DISPOSAL FROM 1<sup>ST</sup> APRIL 2010**

11. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention.