

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF **A MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 8th FEBRUARY 2010 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH
clerk@dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council

Telephone: 01732 844749

2nd February 2010

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Chubb Fire Ltd:	Monitoring Charge for 12 months ending 25.01.11	420.38 Vat <u>73.57</u>	493.95
Cube Plumbing & Heating Ltd:	Rehang toilet cistern in changing rooms and repair faulty flush in KB Ladies toilet	125.00 Vat <u>21.88</u>	146.88
Easy-Print UK Ltd:	Receipt books	92.50 Vat <u>16.19</u>	108.69
Edwardes Bros (Dulwich) Ltd:	Oaken Hall ceiling lamps	29.00 Vat <u>5.07</u>	34.07
Grogan Electrical Services:	Supply and fit wall mounted fan heater above door outside caretakers office	175.00 Vat <u>26.25</u>	201.25
Initial Washroom Solutions:	February Towel Rental	62.54 Vat <u>10.94</u>	73.48
Kent County Council:	Cleaning Materials V Mop and heads	129.90 <u>37.98</u> 167.88 Vat <u>29.38</u>	197.26



Kentec Tool Hire:	Scaffold for change of Oaken Hall lights	96.00	
		Vat <u>16.81</u>	112.81
Secure Engineering Ltd:	Year 2 of 3 year maintenance contract	242.50	
		Vat <u>42.44</u>	284.94
Veolia Environmental Services:	Refuse Collections – December 2009	154.00	
		Vat <u>23.10</u>	177.10

Deposit Refunds

Oaken Hall		Don Carman Hall	
30.01.10	90.00	05.02.10*	50.00
06.02.10*	97.50		
24.07.10	100.00		

* Subject to inspection

[b] Bar Accounts for Payment

County Stocktakers:	Stocktake 19 th January 2010	185.00	
		Vat <u>32.38</u>	217.38
Emprise Services PLC	January Key Holder Fee	20.83	
		Vat <u>3.65</u>	24.48

[c] Financial Analysis – herewith

[d] Stocktake Report – 19th January 2010 - herewith

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

[a] Cash Machines/Cash Back Service - Report from Cllr Porter – [Page 227, Item 434(a)]

[b] Cancellation of Wedding Packages due to changes in numbers – [Page 229, Item 440]

6. **BAR**

[a] Kilnbarn Club Takings – Copy herewith

[b] Bar Matters

[c] Brewery increases – Copy herewith

7. **CLEANING & CARETAKING**

[a] Current situation

[b] Cleaning Inspection – if available

8. **ELECTRICITY CONTRACT** – Quotation for renewal of contract 1st April 2010

9. **REPLACEMENT WATER TANK – SIDE OF STAGE** – Quotations if available

10. **CORRESPONDENCE**

The Heart of Kent Hospice:

Request for reduced rate for charity event - 22nd
May 2010

Kent-West Kent Federation of WI:

Damage to functioning of automatic doors – 6th
November 2009

11. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention.