

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 26<sup>th</sup> SEPTEMBER 2005 AT 7.30PM

Ditton Parish Council  
Parish Council Office  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
AYLESFORD  
Kent ME20 6QR

(Mrs) Sue Kavanagh  
Clerk of the Council

Tel: 01732 844749

20<sup>th</sup> September 2005

Email: [clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

### A G E N D A

1. OPENING OF MEETING
2. APOLOGIES
3. DECLARATION OF INTERESTS & EXPENDITURE
4. FINANCIAL INFORMATION
  - (a) Financial Analysis - Copy herewith
  - (b) Profit & Loss for all Committees 1<sup>st</sup> April 2005 - 30<sup>th</sup> June 2005  
Copy herewith + copy of P & L Comparison
  - (c) Earmarked Funds as at 31<sup>st</sup> August 2005 - Copy herewith
  - (d) Kent County Council - Member Community Grant 2005/2006
5. ITEMS BROUGHT FORWARD FROM PREVIOUS MEETING
  - (a) Five Year Expenditure Plan - Committee progress
  - (b) Disaster Recovery Plan - Progress
  - (c) Review of Standing Orders & Committee Terms of Reference - Progress
6. RISK MANAGEMENT - REVIEW OF RISK ASSESSMENTS
7. DITTON TWINNING ASSOCIATION - FINANCIAL ASSISTANCE

8. CORRESPONDENCE

Ditton Heritage Centre Ltd: Request to hold a Bottle Stall at Hallowe'en Dance

Ditton C of E Junior School: Wildlife Area - Request for payment of Donation

9. DRAFT MEETINGS TIMETABLE 2006

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*In view of the confidential nature of the following business, the Chairman will move that the press and public be excluded from the remainder of the meeting in accordance with Standing Orders 27 & 50.*

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10. LAND AT BELL LANE - Further information, if available

11. CLOSURE

***N.B*** All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.