

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 23<sup>RD</sup> OCTOBER 2006 IMMEDIATELY FOLLOWING A MEETING OF THE PERSONNEL COMMITTEE

Ditton Parish Council  
Parish Council Office  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
AYLESFORD  
Kent ME20 6QR

(Mrs) Sue Kavanagh  
Clerk of the Council

Tel: 01732 844749

17<sup>th</sup> October 2006

Email: [clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

### A G E N D A

1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF INTERESTS & EXPENDITURE

4. FINANCIAL INFORMATION

(a) Financial Analysis - Copy herewith

(b) Profit & Loss

(i) 1<sup>ST</sup> QUARTER 1<sup>ST</sup> APRIL 2006 - 30<sup>TH</sup> JUNE 2006 - Copy herewith + copy of P & L Comparison

(ii) 2<sup>ND</sup> QUARTER 1<sup>ST</sup> JULY - 30<sup>TH</sup> SEPTEMBER 2006, if available.

(c) General Reserve Restoration

(d) Asset Replacement Reserves Plan - Draft herewith

(e) Ditton Village Show - Balance Sheet

(f) Increase to Bowls Club Lease Fee

(g) Big Lottery Fund

5. **ITEMS BROUGHT FORWARD FROM PREVIOUS MEETING**

(a) **Review of Standing Orders and Financial Regulations**

Draft amendments - copies herewith (previously circulated to Working Party Members)

6. **FIRE RISK ASSESSMENT**

7. **AGENDA - SUPPORTING INFORMATION**

8. **HALLOWE'EN DANCE 2007**

9. **CLOSURE**

***N.B*** All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.