

MINUTES OF AN EXTRAORDINARY MEETING OF THE PERSONNEL COMMITTEE HELD IN THE COUNCIL CHAMBER ON 28TH NOVEMBER 2005.

PRESENT: CLLRS. MRSJ E DESAVE, [Chairman], R G W BAKER, J BEADLE & J E DESAVE.
(MRS) S J KAVANGH [Clerk of the Council]

415. **OPENING OF MEETING**

The Chairman opened the meeting at 8.32pm.

416. **APOLOGIES**

Apologies previously **NOTIFIED** were **RECEIVED** and **ACCEPTED** from Cllrs. Day, Mulcuck and Porter

417. **DECLARATIONS OF INTEREST**

The Clerk declared an interest in the next item.

418. **JOB EVALUATION**

Information, previously circulated was **READ** and salary comparisons for similar posts in other parish councils was **NOTED**.

RESOLVED that a full salary review be undertaken in the new year.

RESOLVED to **RECOMMEND** an immediate salary increase for two members of the ground staff, details of which are recorded in the Confidential Memorandum Book Ref: CM332.

419. **CONTRACT CONFIRMATION**

RESOLVED to confirm the contract for Mandy Davis and welcome her as a permanent member of the administration team.

420. **CLOSURE**

The meeting closed at 9.16pm.

Chairman
5th December 2005