

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 9TH OCTOBER 2006 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH
clerk@dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council

Telephone: 01732 844749

3rd October 2006

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] Community Centre Accounts For Payment

British Gas:	Gas Supply to 1 st July 2006	1025.71	
		Vat <u>179.49</u>	1205.20
British Telecom:	Public Phone	41.50	
	Booking and Bar Line	<u>273.60</u>	
		315.10	
		Vat <u>55.14</u>	370.24
Cleanaway Ltd:	Refuse Collection	164.25	
	30/07/06 to 02/09/06	Vat <u>28.74</u>	192.99
Edwardes Bros (Dulwich) Ltd:	Light bulbs	18.46	
		Vat <u>3.23</u>	21.69
Initial Washroom Solutions:	October Towel Rental	58.50	
		Vat <u>10.24</u>	68.74
Kent County Council:	PAT Testing	283.80	
	Door wedges	9.60	
	Cleaning materials	<u>109.40</u>	
		402.80	
		Vat <u>70.49</u>	473.29



Tubular Motion Furniture Ltd:	Ferrules for OH chairs	11.27	
		Vat <u>1.97</u>	13.24

Deposit Refunds

Oaken Hall

17.09.06	50.00
21.09.06	50.00
25.09.06	50.00
05.08.06	81.25
07.10.06*	81.25

Don Carman Hall

15.09.06	50.00
16.09.06	23.00
23.09.06	50.00
10.09.06	50.00
06.10.06*	50.00
07.10.06*	50.00

* Subject to inspection

[b] Bar Accounts For Payment

DCC Bar Imprest A/C:	Petty Cash	141.95	
	Decorating - Kilnbarne Club	180.00	
	Making Curtains – Kilnbarne Club	124.62	
	Voucher Charge	<u>3.25</u>	449.82
BBp Plumbing and Heating Services:	Repair to Ladies W.C. wash basin		104.90
Charus Automatic:	Gaming Machine & Cage Rental	173.34	
	Until 30 th September 2006	Vat <u>30.33</u>	203.67
County Stocktakers:	Stocktake 8 th August 2006	180.00	
		Vat <u>31.50</u>	211.50
Kent County Council:	Clipboards	14.00	
	Cleaning materials	<u>52.00</u>	
		66.00	
		Vat <u>11.54</u>	77.54
Adrian Mecklenburgh:	Post Mix Syrup & Wine	262.72	
		Vat <u>45.99</u>	308.71
Nivek Catering Supplies Ltd:	Café Maid Pots	11.02	
	Straws & Kenco Coffee Filters	<u>27.30</u>	
		38.32	
		Vat <u>0.74</u>	39.06
Poyntell Ltd:	Don Carman Hall Bar Grille	45.00	
		Vat <u>7.88</u>	52.88
SSG Emprise Limited:	Key Holder Service	30.00	
		Vat <u>5.25</u>	35.25
Silver Spring:	Soft Drinks	59.88	
		Vat <u>10.48</u>	70.36
Travis Perkins:	Materials to refit furniture	24.16	
		Vat <u>4.23</u>	28.39

[c] Financial Analysis – herewith

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

- (a) Flapper Barrier Damage - Response from Cleanaway if available [Page 124, Item 214]
- (b) Oaken Hall Kitchen – Suggested Layout (Page 126, Item 218)
- (c) CCTV Quotation – Small Community Capital Projects Fund Grant [Page 127, Item 220]

6. **BAR**

- [a] Kilnarn Club Takings – Copy herewith
- [b] Bar Matters
- [c] Response from Ditton United – if available
- [d] Letter of Complaint from Kilnarn Darts Team B
- [e] Changes to Oaken Hall Bar to Provide a Small Kitchen – Quotation
- [f] Letter to Member - Regarding Behaviour
- [g] Signing in of Non-Members
- [h] Carpentry Work to Kilnarn Club – Quotation already circulated
- [i] Replacement Lights – Kilnarn Club – if available

7. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection – if available
- [c] Cigarette Disposal Bin for Outside Oaken Hall Entrance – Request from Caretakers

8. **CORRESPONDENCE**

Ditton Dog Training Club: Request to use matting on Club Nights

9. **REPLACEMENT COOKER** - Quotation for 5 Year Plan

10. **CEDAR ROOM - NEW RATEABLE VALUE FOR BUSINESS RATES**

11. **CHANGES TO CONDITIONS OF HIRE** – Regarding Refundable Deposits

12. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.