

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 8TH MAY 2006 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH
clerk@dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council

Telephone: 01732 844749
2006

4th May

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **ELECTION OF VICE CHAIR**
4. **DECLARATION OF MEMBERS' INTERESTS**
5. **FINANCE**

[a] **Community Centre Accounts For Payment**

BBp Plumbing & Heating:	Repairs to Toilets		61.77
Chubb Fire Limited:	Installation of Fire Detector System	7723.31	
		Vat 1351.58	9074.89
Cleanaway Limited:	Refuse Collection 26/02/06	163.25	
	To 01/04/06	Vat 28.56	191.81
Hunts:	Jetting Drains and Toilets 26/03/06	50.00	
		Vat 8.75	58.75



Initial Washroom Solutions:	May Towel Rental	58.50	
		Vat <u>10.24</u>	68.74
Kent County Council:	12 x Contour Folding Tables	987.72	
		Vat <u>172.85</u>	1160.57
Poyntell Limited:	Repairs to Doors after Break In 11.4.06	525.03	
	Lock & Closer Repairs	<u>90.00</u>	
		615.03	
		Vat <u>107.63</u>	722.66
Style Fashions [Kent]Ltd:	No Smoking Signs	171.00	
		Vat <u>29.93</u>	200.93

Deposit Refunds

Oaken Hall

The Don Carman Hall

10.04.06	50.00	23.04.06	50.00
11.04.06	50.00	26.04.06	50.00
12.04.06	50.00	29.04.06	50.00
22.04.06	50.00		
30.04.06	500.00		
05.05.06*	100.00		
06.05.06*	100.00		
07.02.07	40.00		

* Subject to inspection

[b] Bar Accounts For Payment

DCC Bar Imprest A/C:	Petty Cash	79.66	
	Wages	25.15	
	Voucher Charge	<u>3.25</u>	108.06
BBp: Plumbing & Heating:	Repairs to Kilnbarn Club Ladies Toilet		232.53
	After Break In – 20 th April 2006		
Charus Automatic Ltd:	Gaming Machine Rental to 30.04.06	173.34	
		Vat <u>30.33</u>	203.67
Kent County Council:	Bar Cleaning Materials	52.60	
		Vat <u>9.20</u>	61.80
Poyntell Limited:	Repairs to Failed Lock	45.00	
		Vat <u>7.88</u>	52.88
County Stocktakers:	Stocktaking on 30/03/06	180.00	
		Vat <u>31.50</u>	211.50
Adrian Mecklenburgh:	Post Mix Wine & Syrup	254.25	

		Vat <u>44.51</u>	298.76
Nivek Catering Supplies:	Straws, Coffee & Creams	20.49	
		Vat <u>0.69</u>	21.18
SSG Emprise:	Keyholder Service – April 2006	30.00	
		Vat <u>5.25</u>	35.25
Silver Spring Mineral Company Limited:	Soft Drinks	168.30	
		Vat <u>29.45</u>	197.75

[c] Accounts Paid Between Meetings

DCC Bar Imprest A/C: Top Up to Bar Float agreed
CC Meeting 10/4/06 500.00

[d] Financial Analysis – if available

6. **BAR**

[a] Kilbarn Club Takings – Copy herewith

[b] Bar Matters

[c] Refurbishment of Kilbarn Club – Quotations

[d] Break in Kilbarn Club – Thursday 20th April 2006

[e] Kilbarn Club Balance Sheet

7. **CLEANING & CARETAKING**

[a] Current situation

8. **BREAK IN 11TH APRIL 2005 – DON CARMAN ENTRANCE**

[a] Insurance Claim

[b] Cost of Replacement Public Phone

[c] Quotation for Additional Locks to Interior Centre Doors

9. **BUSINESS RATES 2006/07**

10. **QUOTATION FOR REPLACEMENT TO BAR/OFFICE HEATING PUMP**

11. **QUOTATION FOR REPLACEMENT LOW ENERGY FITTINGS IN CORRIDOR**

12. **CORRESPONDENCE**

District 12 Inner Wheel:

Letter of Thanks

13. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm to permit members of the public to raise any items for the Council's attention