

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 10TH JULY 2006 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH
clerk@dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council

Telephone: 01732 844749

4th July 2006

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] Community Centre Accounts For Payment

British Telecom:	01732 842112 – Public Phone	42.11	
	01732 844749 – Booking & Bar Line	279.40	
	Installation of OSA Telephone Line	<u>99.00</u>	
		420.51	
		Vat <u>73.58</u>	494.09
Cleanaway Ltd:	Refuse Collection	178.65	
	2/05/06 to 3/06/06	Vat <u>31.26</u>	209.91
Edwardes Bros (Dulwich)	Assorted Plug Fuses	5.00	
		Vat <u>0.87</u>	5.87
Kent County Council:	Cleaning Materials	112.10	
	Stationery	<u>4.65</u>	
		116.75	
		Vat <u>20.42</u>	137.17
Initial Washroom: Solutions	July Towel Rental	58.50	
		Vat <u>10.24</u>	68.74



Poyntell Limited:	Repairs to Light Indicators - Don Carman Fire Exit Doors	90.00 Vat <u>15.75</u>	105.75
Travis Perkins:	Ready Mix & Paint Brushes	37.97 Vat <u>6.64</u>	44.61

Deposit Refunds

Oaken Hall		Don Carman Hall	
24.06.06	£130.00	23.06.06	£50.00
27.06.06	£50.00	01.07.06	£50.00
01.07.06**	£500.00	07.07.06*	£50.00
08.07.06*	£50.00	08.07.06*	£50.00
09.07.06*	£50.00		

* Subject to inspection

** Subject to discussion

[b] Bar Accounts For Payment

DCC Bar Imprest A/C:	Petty Cash	115.75	
	Wages	173.77	
	Polo Shirts	50.06	
	Voucher Charge	<u>3.25</u>	342.83
BBp Plumbing:	Repairs to Ladies Toilet Cistern KB Club		45.00
Bickmore Lock & Glass:	Board Up Toilet Window after Break-In	68.00	
		Vat <u>11.90</u>	79.90
Charus Automatic Limited:	Gaming Machine Rental to 30 th June 2006	173.34 Vat <u>30.33</u>	203.67
County Stocktaker:	Stocktake 6 th June 2006	180.00 Vat <u>31.50</u>	211.50
Customcard Limited:	Membership Cards & Pouches	136.00 Vat <u>23.80</u>	159.80
Adrian Mecklenburgh:	Post Mix Syrup & Wine	370.88 Vat <u>64.93</u>	435.81
Paul Mill Television Ltd:	Hire of 42" TV whilst repairs carried out - for World Cup Games	68.00 Vat <u>11.90</u>	79.90
Nivek Catering:	Coffee & Creams		33.10
Poyntell Limited:	8 x Keys to Corridor Toilets from KB Club [for Bar & Office Staff]	33.50 Vat <u>5.86</u>	39.36
SSG Emprise Limited:	Key Holder Service	30.00 Vat <u>5.25</u>	35.25
Silver Springs:	Soft Drinks	63.18 Vat <u>11.06</u>	74.24

[c] Financial Analysis – if available

[d] Stocktake Report – Comments from 5th June 2006 Stocktake Report

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

There were no items held over from the previous meeting.

6. **BAR**

[a] Kilnbarn Club Takings – Copy herewith

[b] Bar Matters

[c] Refurbishment of Kilnbarn Club – Response from Parish Council Meeting

[d] Painting Kilnbarn Club, Toilets & Bar Area – Quotation

[e] Ditton United Presentation – Response if received

[f] Kilnbarn Club – Takings Saturday Nights – Copy herewith

[g] Staffing for Functions – from Finance & Administration Mtg held 26/06/2006

7. **CLEANING & CARETAKING**

[a] Current situation

8. **BOOKINGS**

St Peters & St Pauls Pre-School: Request to site portable child gate at Don Carman Hall Fire Doors

1st July 2006 Wedding: Withholding of deposit

9. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.