

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 13<sup>TH</sup> MARCH 2006 at 7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH

[Mrs] Sue Kavanagh  
Clerk of the Council

Telephone: 01732 844749

7<sup>th</sup> March 2006

## A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] Community Centre Accounts For Payment

Cleanaway Ltd:	1/1/06 to 28/1/06 Refuse Collection	120.20	
	29/1/06 to 25/2/06 Refuse Collection	<u>120.20</u>	
		240.40	
		Vat <u>42.06</u>	282.46
Ditton Electrical Contracts Ltd:	Test and Inspection, together with Issue of Certificate	422.50	
		Vat <u>73.94</u>	496.44
Edwardes Bros (Dulwich):	Clear 100w bulkhead	5.99	
		Vat <u>1.04</u>	7.03
Gasforce Ltd:	Repair three heaters	114.53	
		Vat <u>20.04</u>	134.57
Initial Textile Services:	Towel Rental 1/3/06 to 31/3/06	58.50	
		Vat <u>10.24</u>	68.74
Kent County Council:	Cleaning Materials	135.65	
		Vat <u>23.74</u>	159.39

Poyntell Ltd:	Additional Keys	22.00	
	Post & packaging	<u>3.00</u>	
		25.00	
		Vat <u>4.38</u>	29.38
Top2Bottom:	Replacement of Gents toilet cubicle in Kilnbarn Club	495.00	
	Repair of Cedar Room kitchen Ceiling	<u>200.00</u>	
		695.00	
		Vat <u>121.62</u>	816.62
United Flooring Ltd:	Repairs to Oaken Hall & Don Carman Hall woodblock Floor	325.00	
		Vat <u>56.88</u>	381.88

Deposit Refunds

**Oaken Hall**

**The Don Carman Hall**

22.02.06	50.00	18.02.06	50.00
25.02.06	52.00	25.02.06	50.00
26.02.06	50.00	03.03.06	50.00
02.03.06	50.00	04.03.06	50.00
04.03.06	101.25	10.03.06	50.00
09.03.06	50.00		
11.03.06	500.00		

[b] Bar Accounts For Payment

DCC Bar Imprest A/C:	Petty Cash Expenses	71.26	
		<u>65.91</u>	137.17
ABAT London Ltd:	Filters	113.00	
		Vat <u>19.78</u>	132.78
Charus Automatic Ltd:	Machine Rental February	151.67	
	Game Safe Cabinet	<u>21.67</u>	
		173.34	
		Vat <u>30.33</u>	203.67
County Stocktakers:	Stocktake 7 <sup>th</sup> February 2006	180.00	
		Vat <u>31.50</u>	211.50
Kent Frozen Foods:	Frozen Bar Meals		12.93
J Lee:	Cash Register Rolls		32.00
Adrian Mecklenburgh:	Post Mix Syrup and Wine	299.53	
		Vat <u>52.41</u>	351.94
Nivek Catering Supplies:	Hi-ball Glasses	68.40	
		Vat <u>11.97</u>	80.37
SSG Emprise Ltd:	Monthly Keyholder Fee	30.00	
		Vat <u>5.25</u>	35.25

Silver Spring:	Soft Drinks	156.19	
		Vat <u>27.33</u>	183.52
TV Licensing:	TV Licence 1/4/06 to 31/3/07		126.50

[c] Financial Analysis – if available

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

[a] No Smoking in Oaken Hall & Corridor [Page 392, Item 526 [b]-decision required

6. **BAR**

[a] Kilbarn Club Takings – Copy herewith

[b] Bar Matters

[c] Scottish Newcastle-Price Increase/Round Up

7. **CLEANING & CARETAKING**

[a] Current situation

[b] Applicants for Cleaner/Caretaker

[c] Inspection Report - if available

[d] Replacement Vacuum Cleaner

8. **BOOKINGS**

[a] Diabetic UK - Request for Annual Concession

[b] Mrs Arslan – Request for Annual Concession

[c] Tai Chi Club – Request for Reduced Hours

9. **HIRE FEES FOR 2007**

10. **REPAIRS TO ACORN ROOMS ROOF** – quotation

11. **CATAPULT DAMAGE TO KB WC WINDOW & PARISH COUNCIL OFFICE WINDOW**

12. **REPAIRS TO FLAPPER BARRIER** – quotation if available

13. **CORRESPONDENCE**

Action with Communities in Rural Kent:

**Community Halls Conference**  
**Lenham Community Centre**  
**Saturday 25<sup>th</sup> March 2006**

Time of Our Lives Music Theatre:

**Musical Comical Revue**

14. **CCTV** – quotation referred by Parish Council

15. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.