

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 13<sup>TH</sup> JUNE 2005 at 7.30PM

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6QR  
Telephone: 01732 844749

[Mrs] Sue Kavanagh  
Clerk of the Council  
7<sup>th</sup> June 2005

## A G E N D A

### 1. OPENING OF MEETING

### 2. APOLOGIES FOR ABSENCE

### 3. DECLARATION OF MEMBERS' INTERESTS

### 4. FINANCE

#### [a] Community Centre Accounts for Payment

Plumbing:	All Day-All Night Stopcock renewal	Repairs to leaking Urinal 85.00	65.00	
			150.00	
			Vat 26.26	176.26
Ltd:	Astra Security Systems Keys	63.58		
			Vat 11.13	74.71
	Broplast	Plastering corridor Additional work to skylights	6248.20 700.00	
			6948.20	
		Less paid	1000.00	
5948.20				
	Capital Cleaning [Kent] Ltd:	Abillia 17" Scrubber Drier	2816.00	
3308.82			Vat 492.82	
	Cleanaway Ltd:	Refuse Disposal – April Refuse Disposal – May	117.84 168.66	
			Vat 50.13	
			336.63	
		Less Credit Note: 66466	18.51	318.12

	Peter Dorrell & Co. Re-seal Oaken Hall and Don Carman Hall floor	3355.00	
	Less Discount	<u>83.88</u>	
		3271.12	
3843.57		Vat <u>572.45</u>	
	Edwardes Bros: 12 x F8w Tubes	17.40	
	Theatre Lamps	26.00	
	Clear Crompton bulbs	<u>12.60</u>	
		56.00	
		Vat <u>9.79</u>	65.79
	Gunpoint: Repointing Damaged Areas	360.00	
		Vat <u>63.00</u>	423.00
	Initial Textile Svs: Towels 1.6.2005 – 30.6.2005	55.80	
		Vat <u>9.77</u>	65.57
	Kent County Council: Cleaning Materials	109.80	
<u>19.22</u>			Vat
	129.02		
1035.35	Mid Kent Water: Metered Water Supply		
	Peeks Ltd: Oaken Hall Decorations (summer) Carriage	52.05	
		5.50	
		Vat <u>10.07</u>	67.62
	Polyspec Plastics: Repairs to roof light domes	946.76	
1112.43		Vat <u>165.67</u>	
	Poyntell Ltd: Keys for Centre	19.50	
		Vat <u>3.42</u>	22.92
	Record Automatic Doors: Routine Service	235.00	
		Vat <u>41.13</u>	276.13
	RPC Wildlife: Ant Treatment Comm. Centre	50.00	
	United Flooring Ltd: Repairs to Oaken Hall Floor	320.00	
		Vat <u>56.00</u>	376.00

Deposit Refunds

**OAKEN HALL**

14.05.05 £175.00  
15.05.05 £50.00  
20.05.05 £100.00  
21.05.05 £175.00  
22.05.05 £60.00  
11.06.05 £100.00

**DON CARMAN HALL**

14.05.05 am £50.00  
14.05.05 pm £50.00  
21.05.05 £50.00  
22.05.05 £50.00  
28.05.05 £58.50

[b] Bar Accounts for Payment

Charus Automatic Ltd:	Gaming Machine rental to 31 <sup>st</sup> May 2005	173.34 Vat <u>30.33</u>	203.67
Kent County Council:	Cleaning materials and No Smoking Sign	65.77 Vat <u>11.51</u>	77.28
Kent Refrigeration:	Repairs to Condenser	56.00 Vat <u>9.80</u>	65.80
Adrian Mecklenburgh:	Post mix wine and soft drinks	452.77 Vat <u>79.23</u>	532.00
Nivek Catering:	Glasses	88.92 Vat <u>15.56</u>	104.48
SSG Emprise Ltd:	Key Holder Service – May 2005	30.00 Vat <u>5.25</u>	35.25
Silver Springs:	Soft drinks	162.97 Vat <u>17.45</u>	180.42

[c] Accounts paid between meetings

Broplast:	Interim payment		1000.00
DCC Bar Imprest A/C:	Emergency Reimbursement		500.00

[d] Financial Analysis – if available

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

[a] Refurbishment of Corridor [Page 19, Item 34 [a]

[b] Hire Rates for 2006 [Page 22, Item 37]

[i] SUGGESTIONS FROM CLLR MULCUCK – copy herewith

[ii] 3% INCREASE – copy herewith

[c] Hi Centre for The Deaf – Free Survey Report [Page 22, Item 38]

6. **BAR**

[a] Kilnbarn Club Takings – copy herewith

[b] Bar Matters

[c] Thursday Evenings - No Smoking & Special Evenings

[d] Request to hold auction in aid of the Tsunami on 30th June 2005

7. **CLEANING & CARETAKING**

[a] Current situation

8. **CORRESPONDENCE**

Ditton Junior School: Request to bring in soft drinks for  
their function on 24<sup>th</sup> June 2005

9. **CHRISTMAS ILLUMINATIONS & DECORATIONS** – Quotation from Gala Lights

10. **FORMATION OF WORKING PARTY** – For Maintenance of Centre

11. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.