

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 7th MARCH 2005 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

Tel: 01732 844749

1st March 2005

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 7TH FEBRUARY 2005**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING FEBRUARY 2005**
 - (a) **Community Centre Committee, 14th February 2005** - Circulated
 - (b) **Planning Committee, 21st February 2005** - Herewith
 - (c) **Open Spaces & Amenities Committee, 21st February 2005** - Herewith
 - (i) REQUEST TO SLIP FORWARD SURPLUS FUNDS (Page 303, Item 568(b)) - **Recommendation**
 - (ii) MAINTENANCE OF SCHOOL GROUNDS (Page 305, Item 571(c))
Report of meeting with Headteacher - Grounds Supervisor
 - (d) **Finance & Administration Committee, 28th February 2005**
 - (i) DONATIONS (Page 308, Item 577((e)) - **Recommendation**
 - (ii) RISK ASSESSMENTS (Page 309, Item 579) **Recommendation**
7. **CORRESPONDENCE**
 - (a) **For Noting**

Tonbridge & Malling B C: **“Here & Now” Feb/March 2005. No. 1**
2005 Guide to Health Walking in Tonbridge & Malling
Annual Report 2004
-
Food Alert – Contamination of Food with Illegal Colour

KAPC: **Parish News No. 306 + Enclosures**

Planning Information Day, 19th March 2006

NALC: **‘Local Council Review’ – Volume 56, No. 6 March 2005**

KRCC: **Rural News No, 64 January 2005 + Encls.**

Kent Police: **Maidstone & Malling Monthly Newsletter, Jan 2005**

Local Councils: **‘Update’ February 2005 Issue 64**

HDRA: **‘Welly Week’ – 27th March – 1st April 2005**

Kent County Council: **Local Government Pension Scheme (LGPS) Important Changes to the Scheme Rules from 1st April 2005**

DEFRA: **Clean Neighbourhoods & Environment Bill**

Mr P Clark: **Priory Park, Aylesford – Copy of communication to Mr Martin**

Kent Air Ambulance Trust: **Letter of Thanks**

Mrs W Preskett: **Copy of letter to Southern Water re Main Drain Leakage**

(b) **For Decision**

CPRE: **South East Plan Meeting, 30th March 2005**

Age Concern: **Invitation to AGM 16th March 2005**

Executive Officer to the
Kent Lieutenancy: **Civic Service at Canterbury Cathedral 29th April 2005**

Mr J Beadle: **Broken Fence on Church Boundary**

ODPM: **Citizen Engagement and Public Services: Why Neighbourhoods Matter and Vibrant Local Leadership - Consultation**

Maidstone and Tunbridge
Wells NHS Trust: **Orthopaedic Consultation** - Mrs Day to draft comments

Offer to visit Parish Council to discuss the above proposals

The Standards Board for

England: A Code for the Future – Consultation

The Kent Men of Trees: Visit to Highgrove, 9th May 2005

8. **FINANCE**

(a) **Accounts Received**

Ditton Bowls Club:	Water Consumption Reimbursement	182.38	
Multi Sports:	February Income		260.00
Place 2 Place:	Advertisement In Ditton Gazette		15.00
Ditton Guides:	Guide HQ Rent		19.03
Valentine Dance:	Raffle Prize Reimbursement		114.00

(b) **Accounts For Payment**

Salaries:	GROSS 12290.59	NETT	9318.37
DPC Imprest Account:	Reimbursement February Exps	4519.59	
AquAid:	Sanitization & Water	38.96	
		Vat <u>6.82</u>	45.78
Astra Security Ltd:	New Lock for Multi Sport	80.90	
		Vat <u>14.15</u>	95.05
Audit Commission:	Audit Fees 2002/03 & 2003/04	13299.80	
		Vat <u>2327.47</u>	15627.27
B & S Chains:	Play Equipment Parts	64.19	
		Vat <u>11.24</u>	75.43
P J Callander:	Mowing Ditton Quarry		80.00
Clive Stanley Associates:	Website Design Services	220.00	
Kent Co. Council:	Internal Audit Fee for 25.1.05	250.00	
		Vat <u>43.75</u>	293.75
Kent Co. Council:	Fan Heater, Flash, Stationery	571.11	
	Tennis Nets & Posts, Litter Picker		
		Vat <u>99.95</u>	
		671.06	
	Minus credit – Goods returned	<u>19.95</u>	
		651.11	
	Minus vat on Returned Items	<u>3.49</u>	
		647.62	

Kent Men of Trees:	Annual Subscription			25.00
Nat. Playing Fields Assoc:	Annual Subscription			25.00
Nico Office Ltd:	Konica Magicolour Printer	510.00	<u>89.25</u>	599.25
Nildram Ltd:	ADSL Multiple IP 8/2/05 – 7/3/05		37.00 Vat <u>6.48</u>	43.48
Parkfoot Garage Ltd:	January Fuel		74.97 Vat <u>13.12</u>	88.09
Playground Svs Ltd:	2 x swing seats Carriage		160.00 <u>16.00</u> 176.00 Vat 30.80	206.80
Plus Publishing Svs:	Local Councils' Update Subscription			60.00
RBS:	Omega Software Maintenance	250.00	Vat <u>43.75</u>	293.75
ROSPA:	Membership		65.00 Vat <u>11.38</u>	76.38
St Peters P.C.C:	Donation towards upkeep of Churchyard		200.00	
	Donation towards Floodlights	<u>200.00</u>	400.00	
Southern Water:	Toilet Block NRRG			16.59
Travis Perkins:	Design Lever Lock (Centre) Infill for Potholes - Track KBRG		7.32 <u>55.42</u> 62.74 Vat <u>10.98</u>	73.72
United Balloon & Gas Company Ltd:	Balloons for Valentine Dance	23.00	Vat <u>4.03</u>	27.03

Donations to be Paid from Charities Account

Malling Area Volunteer Bureau	200.00
Victim Support	100.00
Malling Citizen's Advice Bureau	100.00
The Heritage Centre	100.00
The Kenward Trust	100.00

PARISH COUNCIL IMPREST ACCOUNT - Expenditure during February 2005

INCOME February 2005

Balance carried forward 1st February 2005	709.56
	<u>5290.4</u>
Add: PC reimbursement	<u>4</u>
	6000.0
	0

EXPENDITURE February 2005

Voucher Charge	3.25	
	3973.6	
Inland Revenue	6	
Insurance Premium	26.25	
Postage Stamps	28.00	
Reimbursement for Raffle Prizes	84.56	
Refund of C.C. Hire Fee (Mr Warner)	170.00	
Information Day Fee (Clerk)	47.00	
Seminar Fees (Cipfa/Sorp Update)	52.87	
Purchase of 8 Gopak Tables from Guides	40.00	
Action with Communities In Rural Kent - Subs	45.00	
		4519.5
Postage Stamps	49.00	9
		1480.4
Balance		1
		<u>4519.5</u>
*Sum required to restore balance to £6000.00		<u>9</u>
		6000.0
		0

*Sum required to restore balance to £6000

(c) Direct Debits - Paid During January 2005

[i] DITTON PARISH COUNCIL ACCOUNT

04.01.05	O2 – Mobile Phone	19.90
05.01.05	WPA Health	351.99
07.01.05	RBS Mentor	284.35
12.01.05	Public Works Loan Board	3170.26
18.01.05	CF Asset Finance - Computers	846.98
25.01.05	Nat West Bank Line	40.00
27.01.05	Euphony	8.61
28.01.05	Siemens Financial Services - Copier	564.00
28.01.05	Nat West Business Card	303.92

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

04.01.05	Sky Business	227.95
11.01.05	Post Office Ltd	58.52

20.01.05	Scottish Courage – Stock	13265.63
21.01.05	The Beer Seller	1137.68
24.01.05	HMC &E- Gaming Machine	124.00
25.01.05	BOC Manchester – Beer Gas	199.75
31.01.05	Nat West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE ACCOUNT

20.01.05	Ton & Malling BC – Business Rate	1541.00
31.01.05	Nat West Account Charge	55.00

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE**

11. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/05/00454/FL	Conservatory	74 Station Road
TM/05/00566/FL	Single Storey side/rear and First floor side extension	18 Orchard Grove

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

(c) **'B' Lists**

05/06 - 14.2.2005; 05/07 - 21.02.2005

(d) **Agenda, Minutes, Notes of Joint Transportation Board**

(e) **Kent & Medway Structure Plan Examination in Public: Panel Report**

(f) **Notice of Local Inquiry - TM/03/03415/FL – Erection of 370 Dwellings including 30% Affordable Housing, with Associated Parking, Landscaping & Highways, following the Demolition of the Existing Buildings**

12. **THE LICENSING ACT 2003**

(a) **Report from Clerk** – Copy herewith

(b) **Childrens' Certificate for Kilbarn Club – Proposed Change to Permit Children up to 9.00pm** -
Decision required

(c) **Legal Assistance**

13. **TWINNING MATTERS**

(a) **Proposed visit by French Guests, 19 & 20th March 2005** - Copy herewith

(b) Agenda for Meeting to be held 10th March 2005 - Copy herewith

- 14. PARISH VEHICLE - Report from Chairman
- 15. MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"

Chairman to move that in view of the confidential nature of the following agenda items, the press and public be excluded from the remainder of the meeting in accordance with Standing Orders 27.& 50.

- 16. PERSONNEL MATTER
- 17. LAND AT BELL LANE
- 18. CONFIDENTIAL MEMORANDUM BOOK
- 19. CLOSURE

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.