

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 4th APRIL 2005 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

Telephone No: 01732 844749

29th March 2005

A G E N D A

1. OPENING OF MEETING
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF MEMBERS' INTERESTS & EXPENSES
4. CONFIRMATION AND SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 7st MARCH 2005
5. MATTERS ARISING
6. MINUTES OF MEETINGS HELD DURING MARCH 2005
 - (a) For Confirmation
 - (i) COMMUNITY CENTRE COMMITTEE - 14TH MARCH 2005 Circulated
 1. Refurbishment of Corridor [Page 328, Item 606]
 - (ii) PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE - 21ST MARCH 2005 - Herewith
 - (iii) OPEN SPACES & AMENITIES COMMITTEE - 21ST MARCH 2004
-Herewith
 - (b) For Noting

(i) DITTON FAMILY DAY COMMITTEE, 10TH MARCH 2005

(ii) DITTON TWINNING ASSOCIATION, 10TH MARCH 2005

7. CORRESPONDENCE

(a) For Noting

Mayor's Office T&MBC:	<u>Letter of Thanks re. Mayor's Charity Dance</u>
Tonbridge & Malling Boro' Cncl:	<u>Performance & Finance 2004-06</u> <u>Minutes of meetings held 14.12.04 - 08.02.05</u> <u>Formula Grant 2005/06 - Copy of communication</u> <u>sent from Cllr. Mark Worrall to the Minister for Local</u> <u>& Regional Government</u>
Mid Kent Water:	<u>Details of MKW Reinstatement Services</u>
DEFRA:	<u>Partnership in Rolling out Broadband to Rural</u> <u>Communities</u> <u>Quality Parishes and Parish Planning</u>
Kent Police:	<u>Maidstone & Malling Newsletter for Parish</u> <u>Councils, February 2005</u>
KAPC:	<u>Membership Information for 2005/2006 + Encls.</u> <u>Parish News - Issue 307, March 2005 + encls</u>
Maidstone & Tunbridge Wells NHS:	<u>Open Hospital - Health Events</u>
Maidstone Weald NHS:	<u>Expert Patient Programme (EPP) Open Day</u> <u>17/5/2005</u>
Kent Wildlife Trust:	<u>Registering of Land for the Single Payment Scheme</u>
Plus Publishing Ltd:	<u>Local Councils Update</u> <u>Clerk & Councils Direct, March 2005 - Issue 38</u>
Malling Citizens Advice Bureau:	<u>Letter of Thanks</u>
Malling Area Volunteer Burear:	<u>Letter of thanks</u>
Ditton Heritage Centre Ltd:	<u>Letter of thanks</u>
CPRE:	<u>'Fieldwork' March 2005</u> <u>'Countryside Voice' , Spring 2005 + Encls.</u>

Action with Communities in Rural Kent: 'Rural News'
'Oast to Coast, Spring 2005'

Canine Crisis: Newsletter 33, Spring 2005

Business Link Business Works, Issue 3 – March 2005

For Decision - Copies herewith

Ton. & Malling Borough Cncl: Gardening for Wildlife Award Scheme

ADAS: New Website – Short Presentation for Parish Councils

Kent Police: Invitation to Launch of the New Maidstone & Malling Neighbourhood Policing Unit

8. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

9. **REPORTS FROM COMMUNITY POLICE OFFICERS**

10. **FINANCE**

(a) **Accounts Received**

RBS (DCK Beavers):	Reimbursement of Seminar Costs	52.87
Multi Sport:	Hire Fees March 2005	1063.75
Allianz Cornhill:	Insurance Claim Safety Surfaces KBRG	537.50
Mr Edwards:	Football Pitch Fee 30.12.2004	20.00
Ditton Bowls Club:	Maintenance charge 3 rd Quarter 2004/05	651.37
Mr & Mrs Day:	Allotment Rent & Key Deposit	10.50

(b) **Accounts Received for Payment**

Salaries:	March	GROSS	12534.85	NET	9163.83
DPC Imprest A/C:	Reimbursement				4650.63*

AquAid:	Still Water	17.97	
		Vat <u>3.15</u>	21.12
B & S Chains:	Swing Parts	11.36	
		Vat <u>1.99</u>	13.35
B T:	Fax Line	49.33	
	2 nd Booking Line	41.15	
	Clerks Line	<u>41.15</u>	
		131.63	
		Vat <u>23.03</u>	154.66
CPRE:	Annual Subscription		25.00
Gullands:	Legal Fees	2869.90	
		Vat <u>502.23</u>	3372.13
KAPC:	Annual Subscription & Local Council Review		964.05
Kent County Council:	Pitch Marker, Stationery	106.25	
		Vat <u>18.59</u>	
		124.84	
	Less Credit Note TS134038	<u>-8.11</u>	116.73
Kent County Council:	Superannuation Fund		11,965.37
Netbox5:	1 Hour on site call out for Printer set up	95.00	
		Vat <u>16.63</u>	111.63
Nildram:	ADSL-1PM	5.00	
	DSLPRO500	32.00	
		Vat <u>6.48</u>	43.48
Parkfoot Garage Ltd:	February Toyota Diesel	71.79	
		Vat <u>12.56</u>	84.35
Seeboard:	Energy charges - multisport	490.99	
	Floodlights & mess room	Vat <u>85.92</u>	576.91
Three Towns Office Equipment Ltd:	Stationery & Sundries	103.42	
		Vat <u>18.09</u>	121.51
Travis Perkins:	Materials for Mess Room Construction	555.75	
		<u>97.25</u>	653.00
Unison:	Subscriptions (deducted from Staff members salaries)		416.25

PARISH COUNCIL IMPREST ACCOUNT - Expenditure during March 2005

Brought Forward 1 st March 2005		1480.41
Add: PC reimbursement		<u>4519.59</u>
		6000.00
Deduct: March Expenses		
Voucher Charge	3.25	
Inland Revenue	4207.15	
Postage Stamps	63.00	
Community Centre Expenses	114.92	
Mess Room Materials	130.13	
Framing Cllrs. Photograph	21.00	
Petty Cash	<u>111.80</u>	<u>4650.63</u>
Balance		1349.37
Sum drawn 4 th April 2005		<u>4650.63*</u> <u>6000.00</u>

*Sum required to restore balance to £6000

(c) **Direct Debits - Paid During February 2005**

[i] DITTON PARISH COUNCIL ACCOUNT

02.02.05	02	16.43
04.02.05	WPA Health Care	351.99
08.02.05	RBS Mentor	284.35
22.02.05	Nat West Bankline	46.50
28.02.05	Euphony	24.80

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

02.02.05	Sky Business	227.95
08.02.05	Post Office Ltd	29.26
21.02.05	Scottish Courage - Stock	2523.00
21.02.05	The Beer Seller	620.51
22.02.05	H MC & E Gaming Machine	124.00
25.02.05	BOC Manchester - Beer Gas	211.50
25.02.05	Nat. West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE

25.02.05	Nat. West Account Charge	55.00
25.02.05	Historic Staatement Fee	5.00

(d) **Chairman's Allowance/Expenses** - Information herewith

11. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/05/00792/FL	Change of use to powder coating Plant and erection of chimneys	Komfort Office Envs Unit B & C Link 20 Bellingham Way
TM/05/00805/RD	Details of access drive submitted Pursuant to conditions 10 & 11 of Consent ref: TM04/03721/FL Detached dwelling to rear	45 Bradbourne Lane
TM/05/00840/FL	Single Storey Rear Extension	19 Orchard Grove

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No 3**

None notified during past fourteen days.

(c) **'B' Lists**

05/10 - 14.03.2005

(d) **Agenda, Mins & Notes of Area 3 Sub Committee**

(e) **Kent Highways Partnership and Kent Design** - Communication from T&MBC

12. **DITTON GAZETTE**

13. **MAINTENANCE OF SCHOOL GROUNDS**

(a) **Acceptance of Quotation - Ditton Junior School**

(b) **Acceptance of Quotation - Ditton Infant School**

14. **KENT COMMUNITY WARDENS** - Notification of appointment of Warden for Ditton

15. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

16. **ANNUAL PARISH MEETING** - To finalise details

The Chairman to move that in view of the confidential nature of the following agenda items, the press and public be excluded from the remainder of the meeting in accordance with Standing Orders 27 & 50.etc.

17. **LAND AT BELL LANE** - Further information, if available

18. **EX-CLEANER/CARETAKER** - Further information, if available

19. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm, to permit members of the public to raise any items for the Council's attention, however, as some of the items on this Agenda are confidential, parts of this meeting will exclude the Press and Public in accordance with Standing Orders 27 & 50.